Guidelines Participants of IPS, SIPS, CPS

The guidelines are to support participants of IPS, SIPS and CPS sessions ahead of the ISI World Statistics Congress 2025, all presenters are expected to attend in person from the 5-9 October in The Hague at:

World Forum

Churchillplein 10, 2517 KK The Hague, The Netherlands

Please see the World Forum website **here**.

Sharing your presentation

Presentations can be sent in advance of the WSC to production@worldspan.co.uk. For operation management reasons, please save your file with the following name:

• Starting with the Session Codes (SIPS for Special Invited Paper Sessions, IPS for Invited Paper Sessions & CPS for Contributed Paper Sessions);

• Followed by the Session Number;

• Followed by one underscore as separator;

• Finally followed by your First Name.

When sending your presentation, please follow the format for the e-mail's subject line: ISI WSC 2025 – [Presentation Title and Session Title]

Within the body of your e-mail, please ensure that the below information is included:

- Your name
- Title of your presentation
- Time/Date of your presentation

Please note that a Speaker Support Desk will be available at the venue should you wish to test your presentation in advance.

Should you wish to make any amendments to your presentation during Congress, please bring a USB device with you to the Speaker Support Desk.

If you need to make edits on the day of your presentation, you will be able to take your USB directly to the session room.

Please submit your presentation by Sunday 31 August 2025.

Preparing your Presentation

to ensure your presentation is accessible on the computer within the room. You can find the details of your session on the WSC scientific programme **here**.

Click **here** to download the template of presentation slides.

All presentations must be in English and we recommend between 12-15 slides for your presentation.

CPS Presenters should aim for approximately 12 minutes including Q&A and must not exceed a total of 15 minutes.

IPS Presenters should discuss their presentation timings with the chair and organiser of the IPS session.

The Congress venue has AudioVisual equipment supporting Microsoft PowerPoint. All scientific rooms are equipped with a lectern, laptop, screen, projector and a clicker.

Please let us know if your presentation is in Apple Keynote, PDF or another presentation software so we can ensure this is compatible

with our devices. Roaming technicians will be available for IT support during the WSC.

We recommend using the following specifications to obtain the best results with the AV equipment:

- Microsoft PowerPoint
- Content should be provided in the format of 16:9 (widescreen) which fits our screens to the best ratio. If your content is in another format, please let us know in advance.
- The screen has a resolution of HD (1920 x 1080).
- Videos can be MP4/MOV/AVI suggested codec H.264. Please provide a copy of your videos separate to any presentations even if they are embedded in your presentation as a backup.
- Suggested fonts: Please only use fonts that are available in Windows otherwise they may not be supported by laptops in the scientific rooms. If you have a unique font, please provide the font file in advance.
- Screen connectivity will be available in all SIPS, IPS and CPS rooms.
- Use simple sentences, and avoid: jargon, highly specialised vocabulary and unfamiliar abbreviations.

To find when your presentation is taking place, please view the ISI WSC 2025 scientific programme using the link below:

https://www.isi-next.org/conferences/36/programme/

Please note presentation timings are also listed within your profile, under the 'proposals/abstracts' heading.

Should you have any queries, please do not hesitate to contact us at **scientific@isi-wsc.org**

Many thanks and kind regards,

The ISI WSC Organising Team